



LANCEFIELD PRIMARY SCHOOL

STUDENT DRESS CODE



Help for non-English speakers

If you need help to understand the information in this policy please contact the Principal.

PURPOSE

The purpose of the Student Dress Code is to outline Lancefield Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Lancefield Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Lancefield Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities such as incursions, sports days, school photographs.

UNIFORM AND APPEARANCE

The full list of Lancefield Primary School's compulsory school uniform items are available at Appendix A to this policy.

General appearance

While at school, travelling to or from school or participating in school activities, Example School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth

- Articles of clothing with alternative distinguishing logos other than the Lancefield Primary school logo are not to be worn.

Jewellery and cosmetics

Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety. Hair must be tied back in all SAKG cooking sessions for safety and hygiene reasons.

School uniform hats must be worn outside from mid-August (exact date to be set by the school annually) to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

Students are encouraged to only wear their hat. Peaked baseball style caps are not SunSmart and not considered school uniform.

Hats are not to be worn inside.

PURCHASE OF UNIFORMS

Parents may order uniform items directly from our uniform supplier EduThreads at www.eduthreads.com.au. Unbranded items can be purchased elsewhere in the school colours if so desired.

Information regarding the Year 6 jacket ordering process is provided to Year 6 families in term 4 the year prior to students entering Year 6.

Lancefield Primary School also sells second-hand uniform pieces (when available) via the school office. This is available for parents throughout the school term and runs on a gold coin donation.

Support for families experiencing difficulty

Please contact the Principal or office staff to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

IMPLEMENTATION

Lancefield Primary School will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible and support for families can be provided through the State School's Relief Fund.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Lancefield Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Lancefield Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (www.lancefieldps.vic.edu.au)
- Reminders in our school newsletter
- Discussed at staff briefings/meetings as required
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- Lancefield Primary School SunSmart Policy
- Lancefield Primary School Parent Complaint Policy
- Lancefield Primary School Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	September 2022
Consultation	School Council
Approved by	School Council
Next scheduled review date	September 2025 – the recommended minimum review cycle for this policy is 3 to 4 years

NOTE: *The Department's Student Dress Code policy requires School Councils to decide annually whether or not amendments or a full review of the dress code is required.*

APPENDIX A: LANCEFIELD PRIMARY SCHOOL UNIFORM ITEMS

Summer Uniform:

- School navy blue and white check dress
- White or navy-blue socks
- School shoes or suitable runners
- Rugby Unisex Shorts
- Cargo Shorts
- Navy netball skirt worn with suitable navy shorts
- School bucket hat

School logo items:

- Short Sleeve Polo Shirt
- Bomber Jacket
- Rugby Style Windcheater
- Windcheater

Winter Uniform

- Navy Straight Leg Fleecy Trackpants
- Navy Double Knee Trackpants with Straight Leg
- Navy Double Knee Trackpants with Rib Cuff
- Navy Cotton Elastin Bootleg Pants
- Winter Tunic
- School shoes or suitable runners

School logo items:

- Short Sleeve Polo Shirt
- Bomber Jacket
- Rugby Style Windcheater
- Windcheater
- Beanie

Other items:

- Art smock
- School logo backpack
- Navy blue or gold hair ribbon (optional)
- Navy Blue stockings or knee-high socks (with tunic)
- Blue and white check scrunchie with summer dress (optional)
- Navy blue or gold skivvy in winter (optional)