



MOBILE PHONES (& other personal mobile devices) – STUDENT USE



Help for non-English speakers

If you need help to understand the information in this policy please contact Lancefield Primary School 54292307

PURPOSE

To explain to our school community the Department’s and Lancefield Primary School’s policy requirements and expectations relating to students using mobile phones and other personal mobile devices.

This policy applies to:

- All students at Lancefield Primary School and, Students’ personal mobile phones and other personal mobile devices brought onto school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. For the purpose of this policy, “mobile phone” refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as smart watches.

POLICY

Lancefield Primary School understands that students may bring a personal mobile phone and other personal mobile devices to school, particularly if they are travelling independently to and from school.

At Lancefield Primary School:

- Students who choose to bring mobile phones and other personal mobile devices to school must have them switched off and securely stored during school hours at the school office
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school’s office.

Personal mobile phone use

In accordance with the Department’s [Mobile Phones — Student Use Policy](#) issued by the Minister for Education, personal mobile phones and other personal mobile devices must not be used at Lancefield Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical, and responsible manner.

Secure storage

Mobile phones and other personal mobile devices owned by students at Lancefield Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Lancefield Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Refer to the Lancefield Primary School's Personal Property Policy AND/OR the Department's [Claims for Property Damage and Medical Expenses policy](#).

Where students bring a mobile phone and other personal mobile devices to school, Lancefield Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Lancefield Primary School students are required to hand their devices into the school office each morning before school commences to be locked in the safe.

Enforcement

Students who use their personal mobile phones and other personal mobile devices inappropriately at Lancefield Primary School may be issued with consequences consistent with our school's existing student engagement policies.

At Lancefield Primary School inappropriate use of mobile phones and other personal mobile devices is **any use during school hours**, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pool
- during assessments

Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
 - Health and wellbeing-related exceptions; and
 - Exceptions related to managing risk when students are offsite.
- can be granted by the Principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones — Student Use Policy](#).

1. Learning-related exceptions

Specific exception	Documentation
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Plan, Individual Education Plan

2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

Camps, excursions and extracurricular activities

Lancefield Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones and other personal mobile devices.

Exclusions

This policy does not apply to

- Out-of-school-hours events
- Travelling to and from school

RELATED POLICIES AND RESOURCES

[Mobile Phones — Student Use Policy](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	June 2023
Consultation	June 2023 – School Council
Approved by	Principal
Next scheduled review date	June 2026